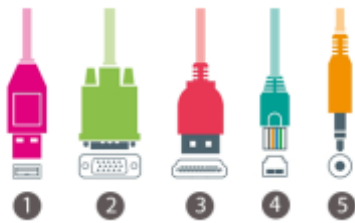


Five key PC and laptop connectors by use of your own laptop



1) USB – Universal Serial Bus, or USB, is the standard interface for connecting all kinds of external devices to your computer, from smartphones and cameras to the mouse and keyboard. We need this if you want to transfer some files from a memory stick to your laptop.

2) VGA – An older connection still found on many PCs, VGA (Video Graphics Array) was once the main way to connect computers to monitors. Typically, VGA connectors are colored blue, so they're instantly recognizable. It's since been superseded by HDMI, which carries sound as well as pictures.

3) HDMI – The current standard for connecting audio/ video equipment over a single cable, HDMI (High-Definition Multimedia Interface) These days, it's the preferred way to connect PCs to monitors and laptops to projectors or switchers. HDMI offers improved picture quality over previous types of connection, such as VGA, with the capacity to support high-definition video formats. **We prefer this type of connection.**

4) Ethernet – Most PCs and laptops come with an ethernet socket – even if they support wireless networking, too. We need this connection if you want to go on the internet during your presentation.

5) 3.5mm audio socket – Laptops usually feature a single 3.5mm audio socket on them, which most people use to plug in headphones. This needs to be on your laptop if you want to play some audio for video's.

6) Audio from laptop – please save the right codec on your laptop if you have video's.

**PLEASE BRING IN ALL SITUATION YOUR OWN ADAPTER TO CONNECT YOUR LAPTOP
IF THIS IS NOT AVAILABLE PLEASE LET THE ORGANISATION KNOW**